

NORTH LONDON WASTE AUTHORITY

THURSDAY, 24 SEPTEMBER 2020 AT 2.30 PM

REMOTE MEETING VIA MICROSOFT TEAMS. THE MEETING CAN BE
WATCHED LIVE VIA [HTTPS://COUNCILMEETINGS.CAMDEN.GOV.UK](https://councilmeetings.camden.gov.uk)

Enquiries to: Cheryl Hardman, Committee Services
E-Mail: cheryl.hardman@camden.gov.uk
Telephone: 020 7974 1619 (Text phone prefix 18001)
Fax No: 020 7974 5921

MEMBERS

Councillor Charles Adje	London Borough of Haringey	L
Councillor Kate Anolue	London Borough of Enfield	L
Councillor Jon Burke	London Borough of Hackney	L
Councillor Rowena Champion	London Borough of Islington	L
Councillor Seema Chandwani	London Borough of Haringey	L
Councillor Dean Cohen	London Borough of Barnet	C
Councillor Rosalind Doré	London Borough of Waltham Forest	L
Councillor Satnam Gill	London Borough of Islington	L
Councillor Adam Harrison	London Borough of Camden	L
Councillor Clyde Loakes	London Borough of Waltham Forest	L
Councillor Richard Olszewski	London Borough of Camden	L
Councillor Rebecca Rennison	London Borough of Hackney	L
Councillor Hass Yusuf	London Borough of Enfield	L
Councillor Peter Zinkin	London Borough of Barnet	C

Jenny Rowlands

Clerk

North London Waste Authority

Camden Town Hall

Judd Street

London, WC1H 9JE

www.nlwa.gov.uk

AGGENDA

L = Labour, C = Conservative

Issued on: Wednesday, 16 September 2020

REMOTE MEETINGS OF THE NORTH LONDON WASTE AUTHORITY

Everyone is welcome to watch public meetings of the Authority to see decisions being made. Agendas for these meetings are available in advance at: <https://www.nlwa.gov.uk/ourauthority/our-meetings>.

If you are interested in a particular item being considered at a meeting and you wish to speak (called making a deputation), you must make your request in writing to Cheryl Hardman by e-mailing cheryl.hardman@camden.gov.uk or by sending a letter to Cheryl Hardman, Committee Services, Crowndale Centre, 218 Eversholt Street, London, NW1 1BD. If you wish to discuss your deputation request or have any other queries please call 020 7974 1619.

Written deputation requests for the meeting must be received by **9am on Tuesday, 22 September 2020**. The request will be considered in line with NLWA Standing Order A.17 regarding deputations. You can view the standing orders at: <https://www.nlwa.gov.uk/ourauthority/governance>.

If you require special assistance to enable you to address a meeting, please contact the committee clerk using the details on the front of the agenda as soon as possible and they will make arrangements to assist you. Please note that if insufficient notice is provided it may not be possible to help you.

The Authority consists of fourteen councillors, with each of the seven constituent councils (Barnet, Camden, Enfield, Hackney, Haringey, Islington and Waltham Forest) appointing two of their own councillors to serve on the Authority. Officers of the Authority attend the meeting to present reports and give advice but only the councillors make decisions at the meeting.

The Chair of the meeting controls the debate. Those present discuss the business by addressing the Chair; this helps to keep the debate in an orderly manner. The Chair takes each item in turn and when s/he considers there has been sufficient debate, s/he will call for a decision on the item. At this stage, a vote may be taken on the recommendations, which are either found at the front of each report or put forward by Councillors. The reports are usually taken in the order on the agenda. Please note that it is not possible for you to take part in the discussion (unless you are invited to make representations.)

The Local Government (Access to Information) Act allows the Authority to discuss certain items in private. Due to the nature of the business under consideration, there are normally confidential items at every meeting of the Authority. Such items are discussed at the end of the meeting. The live meeting stream will be paused and public speakers will be asked to leave the remote meeting.

Members of the public have a right to take their own recordings of public meetings for reporting purposes. This does not apply to any of the Authority's meetings which are private or not open to the public. Laws on public order offences and defamation still apply, and you should exercise your rights with responsibility. Please respect the views of others when reporting a meeting.

You may be asked to stop filming, photographing or recording a meeting if this in some way becomes disruptive to the meeting.

This meeting will be broadcast live via <https://councilmeetings.camden.gov.uk>.

Remote meeting etiquette

Participants¹ in remote meetings are asked to adhere to the following guidelines:

Preparing for the meeting

- If you are planning to attend, make sure you have informed the committee officer named on the agenda front sheet, so that a full list of those expected at the meeting can be prepared.
- Ensure you have read the report(s) before the meeting.
- Ensure that you are located in an area where you are unlikely to be disturbed.
- Ensure that your broadband connection is sufficiently stable to join the meeting. If your connection has low bandwidth, you might need to ask others using your broadband connection to disconnect their devices from the broadband for the duration of the meeting. If this does not help, you may wish to try connecting your device to your router using an Ethernet cable.
- Ensure that your background is neutral (a blank wall is best) and that you are dressed appropriately for a meeting held in public.
- Ensure that the camera on the device that you are using is positioned to provide a clear, front-on view of your face. This may involve thinking about lighting in the room you are in (for example, sitting in front of a window may plunge your face into shadow) or putting your webcam, laptop or tablet on top of a couple of books so that you can look into the camera face on.
- Ensure that you are familiar with the functions of the software you are using. The committee officer will be online 15 minutes before the meeting start time to give everyone time to join and deal with any technical challenges, so try to join the meeting at least 5 minutes before the meeting start time to make sure that everything is working.
- Ideally, you should use earphones or a headset to participate in meetings as it reduces the risk of feedback from using your device's external speaker and reduces background noise from your surroundings.

At the meeting

- Join the meeting promptly to avoid unnecessary interruptions.
- Mute your microphone when you are not talking. If you are an officer or a deputy, please turn off your video when not speaking in order to reduce bandwidth.
- Only speak when invited to do so by the Chair.
- When speaking for the first time, please state your name.
- Keep comments, questions and other contributions brief and to the point.
- If referring to a specific page on the agenda, mention the page number.
- The 'chat' function must only be used by Authority members to indicate a wish to speak, to indicate that they are having a connection issue or to make a request for a formal vote. It is not to be used for conversations and should be used in an appropriate and professional manner at all times.
- Once you no longer need to participate in the meeting, please leave the call; you can still watch via the public video stream if you wish. Once the Chair closes the meeting, all remaining participants should leave the call promptly.

¹ Participants are defined as members of the Authority/Committee; other councillors who seek to address the Authority; officers advising the Authority or presenting reports; any external partners / third-parties invited to address or advise the Authority; and deputies.

Exempt or confidential items

The Authority may need to go into closed session to consider information that is confidential or exempt from publication. If this happens, the Authority will pass a resolution to that effect, the public feed will be cut and any participant who is not a member of the Authority will be asked to leave the meeting. If you are asked to leave the meeting, please end your connection promptly. Any connections that are not ended promptly will be terminated by the committee officer.

WEBCASTING NOTICE

This meeting will be broadcast live via <https://councilmeetings.camden.gov.uk>. The whole of the meeting will be filmed and recorded, except where there are confidential or exempt items, and the footage will be on the Internet for at least 6 months. A copy of it will also be retained in accordance with Camden Council's and the NLWA's data retention policies.

If you make a representation to the meeting you will be deemed by the Authority to have consented to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

The Authority is obliged by law to allow members of the public to take their own recordings and images of this remote meeting. The Authority will only seek to prevent this should it be undertaken in a disruptive or otherwise inappropriate manner.

The privacy notice that explains Camden Council's use of webcasting data can be seen at: <https://camden.public-i.tv>. The NLWA's privacy notice can be accessed by contacting the Authority.

If you have any queries regarding webcasting or the recording of meetings by the public, please contact the committee clerk.

**NORTH LONDON WASTE AUTHORITY
24 SEPTEMBER 2020**

AGENDA

Agenda Part I

- 1. GUIDANCE ON REMOTE MEETINGS HELD DURING THE CORONAVIRUS NATIONAL EMERGENCY** (Pages 15 - 20)

To agree the North London Waste Authority's procedure rules for remote meetings.

Annual Meeting Business

- 2. APPOINTMENT OF THE CHAIR OF THE AUTHORITY FOR THE 2020/21 MUNICIPAL YEAR**

The Authority is requested to elect a Chair for the 2020/21 Municipal Year.

- 3. APPOINTMENT OF VICE-CHAIR(S) OF THE AUTHORITY FOR THE 2020/21 MUNICIPAL YEAR**

The Authority is requested to elect up to two Vice-Chairs for the 2020/21 Municipal Year.

- 4. APOLOGIES**

- 5. DECLARATIONS BY MEMBERS OF PECUNIARY, NON-PECUNIARY AND ANY OTHER INTERESTS IN RESPECT OF ITEMS ON THIS AGENDA**

6. ANNOUNCEMENTS

Broadcast of the meeting

The Chair to announce the following: 'In addition to the rights by law that the public and press have to record this meeting, I would like to remind everyone that this meeting is being broadcast live by Camden Council to the Internet and can be viewed on its website for six months after the meeting. After that time, webcasts are archived and can be made available on DVD upon request.

If you have asked to address the meeting, you are deemed to be consenting to having your contributions recorded and broadcast, including video when switched on, and to the use of those sound recordings and images for webcasting and/or training purposes.'

Any other announcements

7. MINUTES

(Pages 21 -
40)

To approve and sign the public minutes of the North London Waste Authority meeting held on 25 June 2020.

To note the public minutes of the Programme Committee meetings held on 29 July 2020 and 7 September 2020.

8. MEMBERSHIP OF THE AUTHORITY 2020/21

(Pages 41 -
44)

Report of the Managing Director

This report contains an update on the membership of the North London Waste Authority.

9. APPOINTMENT OF MEMBERS TO COMMITTEES AND WORKING GROUPS (Pages 45 - 54)

Report of the Managing Director

The report outlines the matters that must be taken into account when establishing committees, details procedures relating to attendance at meetings and seeks decisions on appointments to the North London Waste Authority Urgency Committee, Audit Committee, Programme Committee, the LondonEnergy Ltd Shareholder Group, Finance Working Group, Recycling Working Group and on arrangements connected with communications.

10. NORTH LONDON WASTE AUTHORITY ANNUAL REPORT 2019-20 (Pages 55 - 114)

Report of the Managing Director

This report summarises some of the key developments, activities and trends in the Authority's management of north London's waste. The report includes details of activities and outcomes which took place in the period 1 April 2019 to 31 March 2020. This report is prepared for the Authority Annual General Meeting (AGM) which normally occurs in June. This year the Authority's AGM has been postponed to September in the light of revised arrangements arising from the COVID-19 pandemic, and so this report is being presented later than usual. Appendix A contains the Annual Report of the Authority for the financial year 1 April 2019 to 31 March 2020.

11. ANNUAL REPORT OF THE DIRECTORS OF LONDONENERGY LTD (Pages 115 - 124)

Report of the Managing Director

This provides the annual report of the Directors of LondonEnergy Ltd and sets out the performance and activities of the Company in the Authority's financial year 2019/20.

Ordinary Meeting Business

12. NOTIFICATION OF ANY ITEMS OF BUSINESS THAT THE CHAIR DECIDES TO TAKE AS URGENT

13. DEPUTATIONS (IF ANY)

14. 2020/21 BUDGET UPDATE

(Pages 125 -
144)

Report of the Financial Adviser

This report is the second in the current year on the Authority's finances. It concludes that the Authority is forecast to reduce net expenditure in 2020/21 by £0.398m. The make-up of tonnage between borough collected household waste, which is recharged to boroughs through the levy, and chargeable waste types has changed as a result of lockdown. This is forecast to result in a refund to boroughs for household and non-household waste, but an increase in household waste costs.

The forecast includes a revenue surplus of £1.678m at 31 March 2021, i.e. a decrease of £1.225m compared with the June budget update.

The report also provides a budget and levy forecast for 2021/22. It concludes that should current conditions continue, and factoring in the lower surplus to reduce balances, the overall levy could increase by £9.440m or 17.1% in 2021/22.

A further review of the 2020/21 budget together with an updated assessment of the budget and resource requirements for 2021/22 will be reported to the Authority in December.

15. SERVICES UPDATE

(Pages 145 -
154)

Report of the Head of Strategy and Services

This report informs Members about the latest operational activities and associated issues dealt with by the Strategy and

Services team of the Authority.

16. NORTH LONDON HEAT AND POWER PROJECT UPDATE AND REPORTS (Pages 155 - 182)

Report of the Programme Director

This report provides the Authority Meeting with an update on progress of the North London Heat and Power Project (NLHPP).

17. NORTH LONDON HEAT AND POWER PROJECT - HEALTH, SAFETY AND WELLBEING REPORT (Pages 183 - 276)

Report of the Programme Director

This report provides the Authority Meeting with an update on progress of the North London Heat and Power Project (NLHPP) Health, Safety & Wellbeing status.

18. NORTH LONDON HEAT AND POWER PROJECT - SOCIAL VALUE UPDATE (Pages 277 - 296)

Report of the Programme Director

This report provides an overview of the Social Value generated through the North London Heat and Power Project and updates on current activity and plans.

19. FORWARD PLAN (Pages 297 - 306)

Report of the Managing Director

This report provides a forward plan of reports for the Authority.

20. ANY OTHER ITEMS THE CHAIR DECIDES TO TAKE AS URGENT

21. LOCAL GOVERNMENT ACT 1972 - ACCESS TO INFORMATION

It is drawn to the attention of members of the public and press that the reports relating to the items listed below are considered to be exempt within the meaning of Schedule 12A to the Local Government Act 1972, as amended. The Authority will be asked to pass a resolution, the effect of which is to exclude members of the public and press from the remaining part of the proceedings.

Information contained in the agenda items below is exempt because it falls within: Categories 3 and 5 of Schedule 12A Local Government Act 1972 (as amended). The Proper Officer has considered all the circumstances of the reports and is of the view that on balance the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Proposed resolution:-

“THAT the press and public be excluded from the proceedings of the North London Waste Authority on **24th September 2020** during consideration of the following items on Part II of the agenda, on the basis that, were Members of the public to be present, there would be disclosure of exempt information as defined in Schedule 12A to the Local Government Act 1972, as amended.

Specifically:

Exempt Information Category 3 – Information relating to the financial or business affairs of any particular person, including the authority holding that information, and not required to be registered under various statutes: the reasons why the public interest favours withholding the information are that the release of such information would prejudice the Authority’s conduct of a commercial operation OR because the disclosure of the information is likely to prejudice the commercial interests of the Authority and organisations engaged in commercial activities as the information related to commercial activities that are

conducted in a competitive environment.

Exempt Information Category 5 - Information in respect of which there is a claim to legal professional privilege: the reasons why the public interest favours withholding the information are that the release of such information could prejudice the safeguarding of openness in all communications between client and lawyer and the Authority's ability to ensure access to full and frank legal advice.

Agenda Part II

- 22. PART II MINUTES** (Pages 307 - 318)
- To approve and sign the Part II minutes of the North London Waste Authority meeting held on 25 June 2020.
- To note the Part II minutes of the Programme Committee meetings held on 29 July 2020 and 7 September 2020.
- 23. GOVERNANCE OF LONDONENERGY LTD** (Pages 319 - 426)
- Report of the Managing Director
- This provides a regular report on the Governance of LondonEnergy Ltd.
- 24. NORTH LONDON HEAT AND POWER PROJECT PROGRAMME UPDATE** (Pages 427 - 442)
- Report of the Programme Director
- The report provides a status update on the North London Heat and Power Project (NLHPP) concerning cost, commercial and key project performance issues at the end of the July reporting period.

25. ANY OTHER EXEMPT ITEMS THE CHAIR DECIDES TO TAKE AS URGENT

AGENDA ENDS

The date of the next meeting will be Thursday, 3 December 2020 at 2.30 pm.