

**NORTH LONDON WASTE AUTHORITY**

**REPORT TITLE:** FORWARD PLAN

**REPORT OF:** MANAGING DIRECTOR

**FOR SUBMISSION TO:** AUTHORITY MEETING

**DATE:** 3 DECEMBER 2020

**SUMMARY OF REPORT:**

This report provides a forward plan of reports for the Authority.

**RECOMMENDATION:**

The Authority is recommended to comment on and note the report.

**SIGNED:**  ..... Managing Director

**DATE:** 23 November 2020

## **1. INTRODUCTION**

- 1.1. This report sets out plans for future reports and indicative dates of decisions. This is intended to assist Members, including aligning Authority business with any decisions which may need to be made by the Constituent Boroughs.
- 1.2. This report will be updated for every meeting and new and forthcoming items will be added to the list over time.
- 1.3. The Forward Plan which is attached has been divided into sections as set out below. In addition to papers for consideration at meetings, officers have been providing updates to Members on the management of services during the period when Coronavirus disruption is affecting operations. This is likely to continue. The timing of issues going forward has significant uncertainties – some issues may need expediting while others may be deferred (particularly where dependent on external organisations who might have different priorities). However, the forward plan provides a reference point against which changes can be managed:
  - 1.3.1. Consultations and Policy Development
  - 1.3.2. Strategy and Services
  - 1.3.3. Corporate Management
  - 1.3.4. Finance
  - 1.3.5. North London Heat and Power Project

## **2. CONSULTATIONS AND POLICY DEVELOPMENT**

- 2.1. Consultations relating in particular to planning policy developments and issues relating to waste management are kept under review. Where such consultations are identified, they are noted in this section of the forward plan; otherwise a general report is listed, and relevant policy developments and consultations will be included.
- 2.2. Owing to the impact of Coronavirus it is likely that the anticipated next stage of three major consultations from government, originally anticipated this autumn, will be delayed until Spring 2021. These consultations will be on consistent recycling collections from households and businesses, proposals to reform the producer responsibility regime for packaging and the possible introduction of a deposit return scheme. An estimated date for these consultations has been included in the forward plan.

### **3. STRATEGY AND SERVICES**

- 3.1. This section lists the on-going recycling, composting and disposal of the wastes collected by the seven constituent borough councils, along with associated contract performance management and statutory reporting activities.

### **4. CORPORATE MANAGEMENT**

- 4.1. At the organisational level, the Authority continues to have regard to potential risks, to oversee its shareholder interest in LondonEnergy Ltd, and to manage its relationships with the constituent borough councils.

### **5. FINANCE**

- 5.1. Budget approval reports and Accounts sign off by the Audit Committee are included, together with the regular budget updates.

### **6. NORTH LONDON HEAT AND POWER PROJECT (NLHPP)**

- 6.1. This section covers reports to take forward specific aspects of the Authority's approach to the treatment of residual waste, which will be updated to take account of Members' decisions on the timeline for future activity.
- 6.2. With the establishment of a Programme Committee for the NLHPP a separate Forward Programme is provided for the NLHPP. The NLHPP Forward Programme includes the timing of decisions on procurement relating to future residual waste facilities. As well as an indication of the timing of decisions, this report includes timings of presentation of policies and strategies for agreement or review.

### **7. EQUALITIES IMPLICATIONS**

- 7.1. There are no equalities implications of this report. Any equalities implications of forthcoming reports will be identified in the reports when presented.

### **8. COMMENTS OF THE FINANCIAL ADVISER**

- 8.1. The Financial Adviser has been consulted in the preparation of this report and all comments have been incorporated.

### **9. COMMENTS OF THE LEGAL ADVISER**

- 9.1. A forward plan as such is not a legal requirement, because the Authority does not operate under Executive arrangements, but will nonetheless be helpful in longer term business planning.

#### **List of documents used:**

None

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## APPENDIX A: NORTH LONDON WASTE AUTHORITY FORWARD PLAN

### CONSULTATIONS AND POLICY DEVELOPMENT

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Consultation report on: Introducing a Deposit Return Scheme in England, Wales and Northern Ireland; Consistency in household and business recycling collections in England and Introducing a Deposit Return Scheme in England, Wales and Northern Ireland  Managing Director	To consider and approve draft responses	11 February or 22 April 2021
Consultations and policy update  Managing Director	To consider and approve draft responses to various waste consultations, as published.	As arising

### STRATEGY AND SERVICES

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Funding Bids  Managing Director	To consider and approve draft funding bids to various bodies as invited.	As arising
Strategy and Services Report  Head of Strategy and Services	Update on operational activities and services and associated issues dealt with by the Strategy and Services team of NLWA. This includes progress with delivering the North London Joint Waste Strategy and a successor strategy.	Ongoing

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Residual Waste Reduction Plan  Managing Director	The residual waste reduction plan is North London Waste Authority's plan of activity for waste prevention work and recycling communications. The aim of the Plan is to bring about a reduction in residual waste in north London. This report will update on activity to date and put forward proposals for actions in the following period where further decisions are required.	December 2020 and ongoing

#### CORPORATE MANAGEMENT

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
LondonEnergy Ltd (LEL) Shareholder Issues  Managing Director	Issues arising in connection with the Authority's shareholding in LEL.	Ongoing
New contract between NLWA and LEL  Managing Director	The current main waste contract expires in December 2024. Work is underway between NLWA and LEL to prepare for a new contract	Submit proposals to Members by April 2021.
NLWA Annual Report  Managing Director	To approve the annual report for 2021/22.	AGM – June 2021
LEL Annual Report  Managing Director	To note the annual report of the Directors of LEL.	AGM – June 2021
Other AGM items  Managing Director or Head of Legal and Governance	Membership of the Authority 2021/22. Appointment of the Chair of the Authority for the 2021/22 municipal year. Appointment of the Vice-Chair(s) of the Authority for the 2021-22 Municipal Year. Appointment of Members to Committees and Working Groups. Dates of meetings for the Authority in 2021-22	AGM – June 2021

## FINANCE

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Regular Financial Updates  Head of Finance	<p>To keep under review and note the Authority's performance against budget during the year.</p> <p>In December, the report will also update Members on the budget and levy prospects for the following financial year.</p> <p>In February, the report will contain the budget for the following year and a budget forecast for the subsequent three years.</p> <p>In June, the report will also provide Members with details of the actual expenditure and income for the previous year (subject to audit).</p>	Ongoing

### Contacts:

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## APPENDIX B NLHPP FORWARD PLAN

Indicative Date	Reporting	Policy & Strategy Review	Expected Decisions
December 2020 (Authority Meeting)	<ul style="list-style-type: none"> <li>• NLHPP Update</li> <li>• NLHPP Financing Update</li> <li>• Procurement of temporary BWRP/FPP Construction Works</li> </ul>		<ul style="list-style-type: none"> <li>• To note reports</li> </ul>
January 2021 (Programme Committee)	<ul style="list-style-type: none"> <li>• NLHPP Update</li> <li>• EcoPark South Construction Works Update</li> </ul>	<ul style="list-style-type: none"> <li>• Information Management Strategy (updated)</li> </ul>	<ul style="list-style-type: none"> <li>• To note reports</li> </ul>
February 2021 (Authority Meeting)	<ul style="list-style-type: none"> <li>• NLHPP Update</li> </ul>		<ul style="list-style-type: none"> <li>• To note reports</li> </ul>
March 2021 (Programme Committee)	<ul style="list-style-type: none"> <li>• NLHPP Update</li> </ul>	<ul style="list-style-type: none"> <li>• Resource Management Strategy (updated)</li> <li>• Risk Management Strategy (updated)</li> </ul>	<ul style="list-style-type: none"> <li>• To note reports</li> <li>• Agree policy/strategies</li> </ul>
April 2021 (Authority Meeting)	<ul style="list-style-type: none"> <li>• NLHPP Update</li> </ul>		<ul style="list-style-type: none"> <li>• To note reports</li> </ul>
May 2021 (Programme Committee)	<ul style="list-style-type: none"> <li>• NLHPP Update</li> </ul>	<ul style="list-style-type: none"> <li>• Health, Safety and Wellbeing Strategy (updated)</li> <li>• Technical Assurance Strategy (updated)</li> </ul>	<ul style="list-style-type: none"> <li>• To note reports</li> <li>• Agree policy/strategies</li> </ul>
June 2021 (Authority Meeting)	<ul style="list-style-type: none"> <li>• NLHPP Update</li> </ul>		<ul style="list-style-type: none"> <li>• To note reports</li> </ul>



<b>Indicative Date</b>	<b>Reporting</b>	<b>Policy &amp; Strategy Review</b>	<b>Expected Decisions</b>
July 2021 (Programme Committee)	<ul style="list-style-type: none"> <li>• NLHPP Update</li> <li>• ERF Procurement Update</li> </ul>	<ul style="list-style-type: none"> <li>• Monitoring and Control Strategy (updated)</li> <li>• Delivery and Construction Management Strategy (updated)</li> </ul>	<ul style="list-style-type: none"> <li>• To note reports</li> <li>• Agree policy/strategies</li> </ul>
September 2021 (Programme Committee)	<ul style="list-style-type: none"> <li>• NLHPP Update</li> </ul>	<ul style="list-style-type: none"> <li>• Commercial Strategy (updated)</li> <li>• Financing Function Strategy (updated)</li> </ul>	<ul style="list-style-type: none"> <li>• To note reports</li> <li>• Agree policy/strategies</li> </ul>
September/October 2021 (Authority Meeting)	<ul style="list-style-type: none"> <li>• NLHPP Update</li> </ul>		<ul style="list-style-type: none"> <li>• To note reports</li> </ul>
November 2021 (Programme Committee)	<ul style="list-style-type: none"> <li>• NLHPP Update</li> </ul>	<ul style="list-style-type: none"> <li>• Stakeholder Management and Communications Strategy (updated)</li> <li>• Social Value Strategy (updated)</li> </ul>	<ul style="list-style-type: none"> <li>• To note reports</li> <li>• Agree policy/strategies</li> </ul>
December 2021 (Authority Meeting)	<ul style="list-style-type: none"> <li>• NLHPP Update</li> <li>• ERF Procurement – recommendation to award EPC contract for the ERF</li> </ul>		<ul style="list-style-type: none"> <li>• To note reports</li> <li>• Approval of decision to award EPC contract for the ERF</li> </ul>