

NORTH LONDON WASTE AUTHORITY

REPORT TITLE: FORWARD PLAN

REPORT OF: MANAGING DIRECTOR

FOR SUBMISSION TO: AUTHORITY MEETING

DATE: 16 DECEMBER 2021

SUMMARY OF REPORT:

This report provides a forward programme of planned reports, decisions and briefings which will be brought to Authority and Programme Committee meetings.

RECOMMENDATIONS:

The Authority is recommended to comment on and note the contents of the report.



SIGNED:..... **Managing Director**

DATE: 6 December 2021

1. INTRODUCTION AND PURPOSE

- 1.1. Members have asked for a mechanism to allow the Authority to identify future reports and see indicative dates of when decisions will need to be made, including, when possible, an indication of when decisions may need to be made by the Constituent Boroughs. This Forward Plan report is intended to assist Members, including aligning Authority business with any decisions which may need to be made by the Constituent Boroughs.
- 1.2. This report will be updated for every meeting and new and forthcoming items will be added to the list over time.
- 1.3. The Forward Plan has been divided into sections as set out below. In addition to papers for consideration at meetings, officers have, as necessary, provided updates to Members on the management of services during Coronavirus restrictions. The timing of issues going forward has some uncertainties – some issues may need expediting while others may be deferred (particularly where dependent on external organisations who might have different priorities). However, the Forward Plan provides a reference point against which changes can be managed:
 - 1.3.1. Consultations and Policy Development
 - 1.3.2. Strategy and Services
 - 1.3.3. Corporate Management
 - 1.3.4. Finance
 - 1.3.5. North London Heat and Power Project

2. CONSULTATIONS AND POLICY DEVELOPMENT

- 2.1. Consultations relating in particular to planning policy developments and issues relating to waste management are kept under review. Where such consultations are identified, they are noted in this section of the Forward Plan; otherwise, a general report is listed, and relevant policy developments and consultations will be included.

3. STRATEGY AND SERVICES

- 3.1. This section lists the on-going recycling, composting and disposal of the wastes collected by the seven constituent borough councils, along with associated contract performance management and statutory reporting activities.

4. CORPORATE MANAGEMENT

- 4.1. At the organisational level, the Authority continues to have regard to potential risks, to oversee its shareholder interest in LondonEnergy Ltd, and to manage its relationships with the constituent borough councils.

5. FINANCE

- 5.1. Budget approval reports and Accounts sign off by the Audit Committee are included, together with the regular budget updates.

6. NORTH LONDON HEAT AND POWER PROJECT (NLHPP)

- 6.1. This section covers reports to take forward specific aspects of the Authority's approach to the treatment of residual waste, which will be updated to take account of Members' decisions on the timeline for future activity.
- 6.2. With the establishment of a Programme Committee for the NLHPP a separate Forward Programme is provided for the NLHPP.
- 6.3. This report contains a forward programme of decision papers, status reports and strategy briefings relating to the North London Heat and Power Project that will be brought to Members in the coming months.
- 6.4. The programme is at Appendix B and will be updated for every Member meeting.
- 6.5. The timings are intended to be indicative and may vary as the NLHPP progresses.

7. EQUALITIES IMPLICATIONS

- 7.1. There are no equalities implications of this report. Any equalities implications of forthcoming reports will be identified in the reports when presented.

8. COMMENTS OF THE FINANCIAL ADVISER

- 8.1. The Financial Adviser has been consulted in the preparation of this report and comments have been incorporated.

9. COMMENTS OF THE LEGAL ADVISER

- 9.1. A Forward Plan as such is not a legal requirement, because the Authority does not operate under Executive arrangements, but will nonetheless be helpful in longer term business planning.

List of documents used:

None

Contact officers:

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APPENDIX A: NORTH LONDON WASTE AUTHORITY FORWARD PLAN

CONSULTATIONS AND POLICY DEVELOPMENT

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Consultations and policy update Managing Director	To consider and approve draft responses to various waste consultations, as published.	As arising

STRATEGY AND SERVICES

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Funding Bids Managing Director	To consider and approve draft funding bids to various bodies as invited.	As arising
Strategy and Services Report Head of Strategy and Services	Update on waste tonnages, recycling performance, operational activities and services and associated issues dealt with by the Strategy and Services team of NLWA.	Ongoing

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Residual Waste Reduction Plan Managing Director	The residual waste reduction plan is North London Waste Authority's plan of activity for waste prevention work and recycling communications. The aim of the Plan is to bring about a reduction in residual waste in north London. This report will update on activity to date and put forward proposals for actions in the following period where further decisions are required.	Ongoing

CORPORATE MANAGEMENT

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
LondonEnergy Ltd (LEL) Shareholder Issues Managing Director	Issues arising in connection with the Authority's shareholding in LEL.	Ongoing
New contract between NLWA and LEL Managing Director	The current main waste contract expires in December 2024.	Subject to progress, October 2022

FINANCE

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
<p>Regular Financial Updates</p> <p>Head of Finance</p>	<p>To keep under review and note the Authority's performance against budget during the year.</p> <p>In December, the report will also update Members on the budget and levy prospects for the following financial year. Revised prudential Indicators will also be brought to this meeting</p> <p>In February, the report will contain the budget for the following year and a budget forecast for the subsequent three years.</p> <p>In June, the report will also provide Members with details of the actual expenditure and income for the previous year (subject to audit).</p>	<p>Ongoing</p>
<p>2020/21 Statement of Accounts</p> <p>Head of Finance</p>	<p>Audit Committee to receive the draft report of the Auditor and approve the Authority's Statement of Accounts and Annual Governance Statement.</p>	<p>Date to be set as soon as practically possible after the audit has been completed (late March/early April 2022)</p>
<p>Arrangements for the Appointment of External Auditor</p> <p>Head of Finance</p>	<p>Public Sector Audit Appointments Ltd (PSAA) has issued an invitation to the Authority to join its national scheme for auditor appointments (the scheme). The report will review the options available to the Authority and make a recommendation whether to opt-in to the PSAA scheme.</p>	<p>February 2022</p>

Contacts:

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APPENDIX B NLHPP FORWARD PLAN

Indicative Date	Reporting	Policy & Strategy Review	Expected Decisions
December 2021 (Authority Meeting)	<ul style="list-style-type: none">• NLHPP Update• ERF Procurement – recommendation to award EPC contract for the ERF		<ul style="list-style-type: none">• To note reports• Decision on award of EPC contract for the ERF