

**NORTH LONDON WASTE AUTHORITY**

**REPORT TITLE:** FORWARD PLAN

**REPORT OF:** MANAGING DIRECTOR

**FOR SUBMISSION TO:** AUTHORITY MEETING


**DATE:** 10 MARCH 2022

**SUMMARY OF REPORT:**

This report provides a forward programme of planned reports, decisions and briefings which will be brought to Authority and Programme Committee meetings.

**RECOMMENDATIONS:**

The Authority is recommended to comment on and note the contents of the report.

**SIGNED:**  ..... **Managing Director**

**DATE:** 28 February 2022

## **1. INTRODUCTION AND PURPOSE**

- 1.1. Members have asked for a mechanism to allow the Authority to identify future reports and see indicative dates of when decisions will need to be made, including, when possible, an indication of when decisions may need to be made by the Constituent Boroughs. This Forward Plan report is intended to assist Members, including aligning Authority business with any decisions which may need to be made by the Constituent Boroughs.
- 1.2. This report will be updated for every meeting and new and forthcoming items will be added to the list over time. The most recent Authority meeting was on 10 February. The paper on auditor appointment which is on the agenda for the current meeting is in response to an action from the last meeting. Otherwise the forward look reflects that set out on 10 February.
- 1.3. The Forward Plan has been divided into sections as set out below. In addition to papers for consideration at meetings, officers have, as necessary, provided updates to Members on the management of services during Coronavirus restrictions. The timing of issues going forward has some uncertainties – some issues may need expediting while others may be deferred (particularly where dependent on external organisations who might have different priorities). However, the Forward Plan provides a reference point against which changes can be managed:
  - 1.3.1. Consultations and Policy Development
  - 1.3.2. Strategy and Services
  - 1.3.3. Corporate Management
  - 1.3.4. Finance
  - 1.3.5. North London Heat and Power Project

## **2. CONSULTATIONS AND POLICY DEVELOPMENT**

- 2.1. Consultations relating in particular to planning policy developments and issues relating to waste management are kept under review. Where such consultations are identified, they are noted in this section of the Forward Plan; otherwise, a general report is listed, and relevant policy developments and consultations will be included.

## **3. STRATEGY AND SERVICES**

- 3.1. This section lists the on-going recycling, composting and disposal of the wastes collected by the seven constituent borough councils, along with associated contract performance management and statutory reporting activities.

#### **4. CORPORATE MANAGEMENT**

- 4.1. At the organisational level, the Authority continues to have regard to potential risks, to oversee its shareholder interest in LondonEnergy Ltd, and to manage its relationships with the constituent borough councils.

#### **5. FINANCE**

- 5.1. Budget approval reports and Accounts sign off by the Audit Committee are included, together with the regular budget updates.

#### **6. NORTH LONDON HEAT AND POWER PROJECT (NLHPP)**

- 6.1. This section covers reports to take forward specific aspects of the Authority's approach to the treatment of residual waste, which will be updated to take account of Members' decisions on the timeline for future activity.
- 6.2. With the establishment of a Programme Committee for the NLHPP a separate Forward Programme is provided for the NLHPP.
- 6.3. This report contains a forward programme of decision papers, status reports and strategy briefings relating to the North London Heat and Power Project that will be brought to Members in the coming months.
- 6.4. The programme is at Appendix B and will be updated for every Member meeting.
- 6.5. The timings are intended to be indicative and may vary as the NLHPP progresses.

#### **7. EQUALITIES IMPLICATIONS**

- 7.1. There are no equalities implications of this report. Any equalities implications of forthcoming reports will be identified in the reports when presented.

#### **8. COMMENTS OF THE FINANCIAL ADVISER**

- 8.1. The Financial Adviser has been consulted in the preparation of this report and comments have been incorporated.

#### **9. COMMENTS OF THE LEGAL ADVISER**

- 9.1. A Forward Plan as such is not a legal requirement, because the Authority does not operate under Executive arrangements, but will nonetheless be helpful in longer term business planning.

**List of documents used:**

None

**Contact officers:**

Ursula Taylor and Scott Borthwick  
Unit 1b Berol House  
25 Ashley Road  
London N17 9LJ

## APPENDIX A: NORTH LONDON WASTE AUTHORITY FORWARD PLAN

### CONSULTATIONS AND POLICY DEVELOPMENT

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Consultations and policy update  Managing Director	To consider and approve draft responses to various waste consultations, as published.	As arising

### STRATEGY AND SERVICES

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Funding Bids  Managing Director	To consider and approve draft funding bids to various bodies as invited.	As arising
Strategy and Services Report  Head of Strategy and Services	Update on waste tonnages, recycling performance, operational activities and services and associated issues dealt with by the Strategy and Services team of NLWA.	Ongoing

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Residual Waste Reduction Plan  Managing Director	The residual waste reduction plan is North London Waste Authority's plan of activity for waste prevention work and recycling communications. The aim of the Plan is to bring about a reduction in residual waste in north London. This report will update on activity to date and put forward proposals for actions in the following period where further decisions are required.	Ongoing reporting of implementation  Engagement on the 2022 to 2024 plan in June and October meetings, taking account of Members' wishes to consider how best to engage the community in wider action to promote positive behaviour

#### CORPORATE MANAGEMENT

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
LondonEnergy Ltd (LEL) Shareholder Issues  Managing Director	Issues arising in connection with the Authority's shareholding in LEL.	Ongoing
New contract between NLWA and LEL  Managing Director	The current main waste contract expires in December 2024.	Subject to progress, October 2022

## FINANCE

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
<p>Regular Financial Updates</p> <p>Head of Finance</p>	<p>To keep under review and note the Authority’s performance against budget during the year.</p> <p>In December, the report will also update Members on the budget and levy prospects for the following financial year. Revised prudential Indicators will also be brought to this meeting</p> <p>In February, the report will contain the budget for the following year and a budget forecast for the subsequent three years.</p> <p>In June, the report will also provide Members with details of the actual expenditure and income for the previous year (subject to audit).</p>	<p>Ongoing</p>
<p>2020/21 Statement of Accounts</p> <p>Head of Finance</p>	<p>Audit Committee to receive the draft report of the Auditor and approve the Authority’s Statement of Accounts and Annual Governance Statement.</p>	<p>Date to be set as soon as practically possible after the audit has been completed (late March/early April 2022)</p>

### Contacts:

Managing Director – Martin Capstick, Tel: 8489 1263 Email: [martin.capstick@nlwa.gov.uk](mailto:martin.capstick@nlwa.gov.uk)

Head of Strategy and Services – Michael Clarke, Tel: 8489 5732 Email: [michael.clarke@nlwa.gov.uk](mailto:michael.clarke@nlwa.gov.uk)

Head of Legal and Governance – Ursula Taylor, Tel: 8489 4306 Email: [ursula.taylor@nlwa.gov.uk](mailto:ursula.taylor@nlwa.gov.uk)

Head of Finance – Paul Gulliford, Tel: 8489 5833 Email: [paul.gulliford@nlwa.gov.uk](mailto:paul.gulliford@nlwa.gov.uk)

NLHPP Programme Director – David Cullen, Tel: 8489 2112 Email: [david.cullen@nlwa.gov.uk](mailto:david.cullen@nlwa.gov.uk)

Clerk – Jenny Rowlands, Tel: 7974 5686 Email: [jenny.rowlands@camden.gov.uk](mailto:jenny.rowlands@camden.gov.uk)



**APPENDIX A NLHPP FORWARD PLAN**

<b>Indicative Date</b>	<b>Reporting</b>	<b>Policy &amp; Strategy Review</b>	<b>Expected Decisions</b>
March 2022 (Authority Meeting)	<ul style="list-style-type: none"> <li>• NLHPP Update</li> </ul>		<ul style="list-style-type: none"> <li>• To note reports</li> </ul>
April 2022 (Programme Committee)	<ul style="list-style-type: none"> <li>• NLHPP Update</li> <li>• 2022 Development Paper - Inform the members of the development plan for 2022, highlighting key areas of focus.</li> </ul>		<ul style="list-style-type: none"> <li>• To note reports</li> <li>• For information only</li> </ul>
May (Programme Committee)	<ul style="list-style-type: none"> <li>• NLHPP Update</li> </ul>		<ul style="list-style-type: none"> <li>• To note reports</li> </ul>
June (Authority Meeting)	<ul style="list-style-type: none"> <li>• NLHPP Update</li> <li>• Carbon Capture and Storage - Recommendation for next steps</li> </ul>		<ul style="list-style-type: none"> <li>• To note reports</li> <li>• Approval of scope and budget</li> </ul>
July 2022 (Programme Committee)	<ul style="list-style-type: none"> <li>• NLHPP Update</li> <li>• Western Road Utilities</li> </ul>		<ul style="list-style-type: none"> <li>• To note reports</li> <li>• Approval to proceed with the works.</li> </ul>

**APPENDIX B NLHPP FORWARD PLAN**

<b>Indicative Date</b>	<b>Reporting</b>	<b>Policy &amp; Strategy Review</b>	<b>Expected Decisions</b>
Future meetings	<ul style="list-style-type: none"> <li>• NLHPP update with progress on delivering contracts which have been let for new construction</li> <li>• Developments in delivering social value associated with the project for local employment and local communities</li> <li>• Anticipated expenditure profile for 2022/23</li> </ul>	<ul style="list-style-type: none"> <li>• Development of carbon capture, utilisation and storage proposals (summer/autumn)</li> <li>• Future use of EcoPark House, following further public engagement</li> </ul>	<ul style="list-style-type: none"> <li>• To note reports</li> </ul>