

**NORTH LONDON WASTE AUTHORITY**

**REPORT TITLE:** DATES OF MEETINGS FOR THE AUTHORITY IN 2023/24

**REPORT OF:** MANAGING DIRECTOR

**FOR SUBMISSION TO:** AUTHORITY MEETING

**DATE:** 22 JUNE 2023

**SUMMARY OF REPORT:**

This report sets out proposed dates for Authority meetings in 2023/24, and includes information about meetings for the following year.

**RECOMMENDATIONS:**

The Authority is recommended to:

- A. Agree the proposed dates and times for meetings during the municipal year 2023/24 and the AGM for the following year; and
- B. Note the meetings of the Programme Committee during the municipal year 2023/24.

**SIGNED:**  ..... Managing Director

**DATE:** 12 June 2023

## **1. INTRODUCTION**

- 1.1. In accordance with Standing Order A.4, the Authority holds five scheduled meetings a year, plus extraordinary meetings which are called if there are important urgent matters requiring the decision of the full Authority.
- 1.2. The meeting dates are proposed on the basis of an even spread throughout the year but taking account of statutory deadlines imposed in relation to various Authority functions as detailed below. Meetings will be held at Camden Town Hall, Judd Street, London WC1H 9JE.

## **2. AUTHORITY MEETINGS**

- 2.1. Members are asked to note that the Levy must be notified to boroughs before 15 February 2024 which requires the Authority to meet prior to that date, but late enough to allow officers to prepare the budgetary information needed for Members to make the decision.
- 2.2. Taking account of the above, the proposed dates for Authority meetings in 2023/24 are as follows:

Thursday 5 October 2023, 2.30pm  
Thursday 14 December 2023, 2.30pm  
Thursday 8 February 2024, 2.30pm  
Thursday 18 April 2024, 2.30pm  
Thursday 27 June 2024, 2.30pm (AGM)

## **3. AUDIT COMMITTEE**

- 3.1. Members' attention is drawn to a need for meetings of the Audit Committee arising from the provisions of the Accounts and Audit Regulations 2015.
- 3.2. Members received and approved the 2020/2021 Statement of Accounts at the meeting of the Authority's Audit Committee on 27 April, and work is progressing to complete the 2021/2022 Accounts. As required by the Accounts and Audit Regulations 2015, a notice explaining the delay is on the Authority's website:  
  
<https://www.nlwa.gov.uk/ourauthority/financial-statements>
- 3.3. A date for the Audit Committee to meet to consider the 2021/22 accounts will be scheduled in due course.

## **4. PROGRAMME COMMITTEE**

- 4.1. The Programme Committee was established on 4 April 2019 to meet in between the meetings of the Authority and, like the Authority, be authorised to take decisions to allow the North London Heat and Power Project to be managed effectively.

4.2. The proposed dates for the Programme Committee in 2023/24 are as follows:

Thursday 27 July 2023, 3.00pm

Thursday 7 September 2023, 2.30pm

Thursday 2 November 2023, 2.30pm

Thursday 11 January 2024, 2.30pm

Thursday 14 March 2024, 2.30pm

## **5. EQUALITIES IMPLICATIONS**

5.1. There are no Equalities implications.

## **6. COMMENTS OF THE LEGAL ADVISER**

6.1. The Legal Adviser has been consulted in the preparation of this report and comments have been incorporated.

## **7. COMMENTS OF THE FINANCIAL ADVISER**

7.1. The Financial Adviser has been consulted in the preparation of this report and has no comments to add.

### **List of documents used:**

No documents required to be listed.

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